



**ORR SAFETY /CSX EYEWEAR PLAN CSX PRESCRIPTION SAFETY GLASSES ONLY**

THIS PROGRAM DOES **NOT** REPLACE OR CHANGE ANY PROGRAM YOU MAY HAVE WITH CSX. PLEASE USE THE CSX GATEWAY TO GET THE LATEST FORMS.

(Questions regarding the gateway contact csx help desk)

YOU MAY ALSO USE THE ORR SAFETY WEB SITE LOCATED AT: [www.orrsecurity.com/csx](http://www.orrsecurity.com/csx)

THE LATEST INFORMATION WILL APPEAR AND CAN BE PRINTED. THE EMPLOYEE FORM IS FOR THE EMPLOYEE **ONLY**. THE FAMILY FORM IS FOR IMMEDIATE FAMILY MEMBERS OR THE EMPLOYEE THAT REQUIRES MORE THAN THE APPROVED 2 PAIRS OF GLASSES IN A 24-MONTH PERIOD. COMPLETE THE EMPLOYEE SECTION OF THE FORM AND GET YOUR SUPERVISOR'S SIGNATURE. TAKE THE FORM AND A COPY OF THE FRAME SELECTION GUIDE (see the web site) TO THE DOCTORS OFFICE.

TO FIND A DOCTOR THAT HAS THE APPROVED FRAMES CLICK ON THE PROFESSIONAL EYE CARE LOCATOR THAT APPEARS ON WEB SITE. IF YOU NEED AN EYE EXAMINATION (Prescription 2yrs.or less can be used.) YOU MAY USE THE DOCTOR OF YOUR CHOOSING. IF YOUR DOCTOR DOES NOT HAVE THE APPROVED FRAMES YOU WILL NEED TO SEE A DOCTOR ON THE APPROVED LIST FOR FITTING AND EYE MEASUREMENTS. FORMS CANNOT BE PROCESSED WITHOUT THESE MEASUREMENTS. WHEN ORDERING REPLACEMENT LENSES, IF YOU ARE SENDING FRAMES SEND TO: AO SAFETY 1728 W FRISCO AVE. CHICKASHA, OK 73018 (**DO NOT SEND FRAMES TO ORR SAFETY**)

THE CO-PAY FOR GLASSES WILL BE COLLECTED BY ORR SAFETY (DO NOT PAY THE DOCTOR FOR THE GLASSES). THE EMPLOYEE CAN PAY ORR SAFETY BY CREDIT CARD, MONEY ORDER OR CERTIFIED CHECK. PERSONAL CHECKS AND PAYROLL DEDUCTIONS ARE **NOT** AN ACCEPTED FORM OF PAYMENT. IF YOU ARE MAILING PAYMENT, YOU NEED TO MAIL THE FORM AND PAYMENT TOGETHER TO ORR SAFETY (see address on the order form).

ORDERS THAT HAVE NO CO-PAY (no money due) CAN BE FAXED TO 800-800-6774. ORDERS WITH CO-PAY (money due) CAN BE FAXED **IF YOU PROVIDE A CREDIT CARD NUMBER AND EXPIRATION DATE** TO 800-800-6774.

**DO NOT FAX ORDERS THAT HAVE CO-PAY ( money due) AND NO CREDIT CARD INFORMATION.** ORDERS THAT ARE RECEIVED WITHOUT A PAYMENT METHOD WILL NOT BE PROCESSED UNTIL YOU CONTACT US. WE DO NOT HAVE THE STAFF TO MAKE THE ADDITIONAL CALLS REQUIRED. WHEN THE GLASSES ARRIVE AT THE DOCTOR'S OFFICE, THE DOCTOR WILL CONTACT THE PATIENT FOR FINAL FITTING. YOU SHOULD ALLOW TWO WEEKS FOR GLASSES TO ARRIVE. IF YOU ARE CHECKING DELIVERY PLEASE CALL YOUR DOCTOR'S OFFICE FIRST. ANY QUESTIONS PLEASE CALL ORR SAFETY 800-697-4677 Ext. 6489 AND SPEAK WITH ERIN FOWLER.